

From

The District Education Officer,  
UT, Chandigarh

To

✓ The Heads of all Govt./Govt. Aided Schools,  
In UT, Chandigarh

Memo No. DEO/UT/CA/2023/ 31298-99  
Dated Chandigarh, the 14/11/2023

Subject **Common Admission Schedule 2024-25.**

Please refer to the subject cited above.

As per the decision taken by the Education Department, you are directed to follow the Common Admission Schedule as given below for the year **2024-25** for admission in **Entry class** in your school:-

a)	Display of information relating to Admission by each school on the notice board and website of the school (Information should be given for dates of admission, total no. of seats, age requirement, fees structure, admission criteria, documents required, date of draw etc.)	Before 6 <sup>th</sup> December, 2023 (Wednesday)
b)	<b>Issue and receipt of Admission forms</b> Forms would be available free from the school website	From 7 <sup>th</sup> December, 2023 (Thursday) to 20 <sup>th</sup> December, 2023 (Wednesday)
c)	<b>List of Eligible Candidates to be displayed</b> (On notice board as well as on school website)	By 16 <sup>th</sup> January, 2024 (Tuesday)
d)	Finalization and display of selected candidate and waiting list	By 2 <sup>nd</sup> February, 2024 (Friday)

Following details as also to be uploaded on website and Notice Board of the school:-

1. Names of the Children (Category-wise) who have applied for the admission on their website after the closing date as per the Schedule.
2. Names of the children selected (Category-wise) for admission to entry class after completion of admission process as per the schedule.
3. The age criteria to be followed for admission in the entry class for the session 2024-25 as per NEP 2020 is as under:-

Age Limit (as per NEP, 2020) for the session 2024-25 as on 1.04.2024	
Classes	Age Criteria Child Born b/w
Pre-Primary – Level I Exact nomenclature will be indicated by the school	1.04.2020 to 31.03.2021 (3 to 4 years)
Pre-Primary - Level II Exact nomenclature will be indicated by the school	1.04.2019 to 31.03.2020 (4 plus to 5 years)
Pre-Primary - Level III Exact nomenclature will be indicated by the school	1.04.2018 to 31.03.2019 (5 plus to 6 years)

*Arndy*  
14/11/23  
District Education Officer,  
UT, Chandigarh

CC:

The Director School Education, Chandigarh Administration for information please.

*-sd-*  
District Education Officer,  
UT, Chandigarh.